



02 19 2013 School Board Meeting 1 30 PM

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting. A voluntary invocation may be offered the opening of the School Board meeting by a private citizen. The views or beliefs expressed in the invocation have not been reviewed nor approved by the School Board, and the Board is not allowed, by law, to endorse the religious beliefs or view of this, or any other speaker.

Pledge of Allegiance

1. [C-1 Ariana Owusu, Spessard Holland Elementary](#)

Call Meeting to Order

Acceptance of Agenda

2. [C-2 Accept the Agenda of February 19, 2013 as Revised](#)

Attachment: [Uncollectible employee accounts receivable.pdf](#)

Attachment: [01 22 13 Work Session Minutes.pdf](#)

Motions:

Motion to accept the agenda for the School Board Meeting of February 19, 2013. - PASS

Vote Results

Motion: Lori Cunningham

Second: Kay Fields

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Special Recognitions

3. [C-3 Black History Month Proclamation](#)

Attachment: [2013 Black History Month.pdf](#)

Motions:	
Motion to recognize the month of February, 2013 as Black History Month.	- PASS
Vote Results	
Motion: Kay Fields	
Second: Lori Cunningham	
Debra Wright	- Aye
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye

Public Comments on Agenda Items

4. [C-4 SPEAKERS](#)

Approval of Minutes

5. [C-5 Approve Minutes of the January 8, 2013 Work Session](#)

Attachment: [01_08_13_WS_Minutes.pdf](#)

Motions:

Motion to approve the minutes of the January 8, 2013 Work Session. - PASS

Vote Results

Motion: Dick Mullenax

Second: Kay Fields

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Debra Wright - Aye

6. [C-6 Approve Minutes of the January 22, 2013 Work Session](#)

Attachment: [01 22 13 Work Session Minutes.pdf](#)

Motions:

Motion to approve the minutes of the January 22, 2013 Work Session. - PASS

Vote Results

Motion: Debra Wright

Second: Hunt Berryman

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Debra Wright - Aye

7. [C-7 Approve Minutes of the January 22, 2013 School Board Meeting](#)

Attachment: [01 22 13 School Board Meeting Minutes.pdf](#)

Motions:

Motion to approve the minutes of the January 22, 2013 School Board Meeting. - PASS

Vote Results

Motion: Tim Harris

Second: Debra Wright

Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye
Tim Harris	- Aye

8. [C-8 Approve Minutes of the January 28, 2013 NEOLA Work Session](#)

Attachment: [01 28 13 NEOLA Work Session Minutes.pdf](#)

Motions:

Motion to approve the minutes of the January 28, 2013 NEOLA Work Session. - PASS

Vote Results

Motion: Dick Mullenax

Second: Tim Harris

Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Approval of Consent Agenda

9. [C-9 Approve Consent Agenda](#)

Motions:	
Motion to approve the Consent Agenda.	- PASS
Vote Results	
Motion: Kay Fields	
Second: Lori Cunningham	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

New Administrator Announcements

10. [C-10 New Administrators](#)

- Attachment: [Senior Director High Schools - S White.pdf](#)
- Attachment: [2-19-13 Kingsford Elem AP - C Miller.pdf](#)

Consent

Administration - Office of School Choice

- 11. [C-11 Tenoroc Step Up Academy Request to Delay Opening](#)
Attachment: [BM Tenoroc SUA Request to Delay 2.19.13.pdf](#)
- 12. [C-12 Lake Region Step Up Academy Request to Delay Opening](#)
Attachment: [BM Lake Region SUA Request to Delay 2.19.13.pdf](#)

13. [C-13 2012-2013 Interlocal Agreement between Osceola County and Polk County for New Dimensions High School](#)

Attachment: [BM Interlocal Agreement 2.19.13.pdf](#)

Business Services General Items

14. [C-14 2nd Quarter Fiscal Year Ending 2013 Disposition](#)

Attachment: [2nd Qtr FY13 Disposition Detail.pdf](#)

Attachment: [2nd Qtr FY13 Disposition Rpt.pdf](#)

15. [C-15 Annual Surplus Textbook Disposition](#)

Attachment: [Surplus Instructional Materials 2013.pdf](#)

16. [C-16 Donation of Metal Ramps to Sun n Fun Fly-In, Inc.](#)

Attachment: [Sun N Fun Donation .pdf](#)

17. [C-17 Bid Recommendations](#)

Attachment: [Bid Rec 2-19-13.pdf](#)

18. [C-18 Employee Crime Policy Renewal](#)

Attachment: [Proposal.pdf](#)

Business Services Budget Revisions

19. [C-19 Budget Revision Requestion - Community Relations](#)

20. [C-20 Budget Revision Request - Finance](#)

21. [C-21 Budget Revision Request - Planning/Concurrency](#)

22. [C-22 Budget Revision Request - Professional Development](#)

23. [C-23 Resolutions to Amend District School Budget](#)

Attachment: [Summary 021913 for 013113.pdf](#)

Attachment: [Detail 021913 for 013113.pdf](#)

Business Services Grant Applications

24. [C-24 McKeel Academy 2012-2015 Instructional Best Practices in Grades 6-12 Dissemination Grant](#)

Attachment: [McKeel Board Summary.pdf](#)

Attachment: [McKeel BUDGET IMPACT ANALYSIS 2012-13.pdf](#)

25. [C-25 Lowes Toolbox Grant to North Lakeland Elementary \\$5,000](#)

Attachment: [Lowe's North Lakeland 2013 Bd Summ.pdf](#)

Attachment: [Lowes Toolbox for Education Grant NLE.pdf](#)

Business Services Donations - CASH

26. [C-26 \\$1,500.00 Donation from the Lincoln Avenue Academy PTA to Lincoln Avenue Academy](#)

27. [C-27 \\$500.00 Donation from the Pinewood Elementary PTO to Pinewood Elementary](#)

28. [C-28 \\$500.00 Donation from the Geico Philanthropic Foundation to Traviss Career Center](#)

Attachment: [Geico donation.pdf](#)

29. [C-29 \\$1,500.00 Donation from the Mulberry Middle PTA to Mulberry Middle School](#)

30. [C-30 \\$1,800.00 Donation from the Mulberry Middle PTA to Mulberry Middle School](#)

31. [C-31 \\$700.00 Donation from Target to Snively Elementary](#)

32. [C-32 \\$3,525.00 Donation from the Scott Lake Elementary PTO to Scott Lake Elementary](#)

33. [C-33 \\$924.43 Donation from the McLaughlin Middle PTO to McLaughlin Middle](#)

34. [C-34 \\$1,000.00 Donation from Mosaic Fertilizer, LLC to Fort Meade Middle Senior High](#)

35. [C-35 \\$750.00 Donation from the Auburndale Lions Club to Auburndale Central Elementary](#)

36. [C-36 \\$4,200.00 Donation from Mosaic Fertilizer, LLC to Fort Meade Middle Senior High](#)

37. [C-37 \\$2,000.00 Donation from the Polk Education Foundation \(Progress Energy Grant\) to Alta Vista Elementary](#)

Attachment: [progress energy grant.pdf](#)

38. [C-38 \\$1,000.00 Donation from the Wal-Mart Foundation, Inc. to Alta Vista Elementary](#)

Attachment: [Walmart Grant.pdf](#)

39. [C-39 \\$3,205.00 Donation from the Lowe's Charitable & Educational Foundation to Alta Vista Elementary](#)

Attachment: [Lowe's Grant.pdf](#)

40. [C-40 \\$1,800.00 Donation from the Polk Education Foundation to Bartow Middle](#)

Attachment: [DONATION FROM PEF FOR MATCHING GRANT.pdf](#)

41. [C-41 \\$1,000.00 Donation from the Polk State College Foundation, Inc. to Bartow Middle](#)

Attachment: [1,000 DONATION FROM POLK STATE COLLEGE FOUNDATION.pdf](#)

42. [C-42 \\$750.00 Donation from Coca-Cola, Inc. to Stambaugh Middle School](#)

43. [C-43 \\$697.16 Donation from Herff Jones to Auburndale High School](#)

Attachment: [Donation Herff Jones.pdf](#)

44. [C-44 \\$3,044.10 Donation from Susan Donahue to Alturas Elementary](#)

45. [C-45 \\$500.00 Donation from Ben Hill Griffin, Inc. to Frostproof Elementary](#)

46. [C-46 \\$500.00 Donation from the Wal-Mart Foundation, Inc. to Kathleen High School](#)

47. [C-47 \\$10,000.00 Donation from the Denis L. Fontaine Foundation, Inc. to Kathleen High School](#)

48. [C-48 \\$5,500.00 Donation from First Aviation Sertoma to Southwest Middle School](#)

49. [C-49 \\$1,708.00 Donation from the First Presbyterian Church of Haines City to Eastside Elementary School](#)

50. [C-50 \\$775.00 Donation from Indiana Friends at Solivita to Eastside Elementary](#)

51. [C-51 \\$700.00 Donation from the Polk Education Foundation to Bartow Elementary Academy](#)

Business Services Donations - NON CASH

52. [C-52 Donation of Public Safety Vehicle from the City of Bartow to Bartow High School / Summerlin Academy](#)

53. [C-53 Donation of School Supplies from the Kiwanis Club of Winter Haven Foundation, Inc. to the Head Start Program](#)

Attachment: [Kiwanis letter.pdf](#)

Facilities & Operations General Items – Construction Services

54. [C-54 Project #P-01391-Variou Schools-Add HVAC System to Kitchen](#)

55. [C-55 Project #P-01394-Mark Wilcox Center-Re-roof Building 1](#)

Attachment: [p1394bidtab.pdf](#)

56. [C-56 Project #P-01378-Sikes Elementary-Re-roof Building 1](#)

Attachment: [p1378bidtab.pdf](#)

57. [C-57 Project #P-01380-Frostproof Elementary-Re-roof Buildings 13 & 16](#)

Attachment: [p1380bidtab.pdf](#)

Facilities and Operations General Items - Maintenance Services

58. [C-58 Demolition of Portables](#)

Attachment: [January 2013 Portable Demo Request.pdf](#)

Facilities & Operations Contract Changes – Construction Services

59. [C-59 Project #C-00285-Denison Middle-Remodel Bathrooms, Fire Code Corrections & Remodel Kitchen](#)

Attachment: [c285pb27.pdf](#)

60. [C-60 Project #C-00274-Kathleen Senior-Master Plan \(Phase 3\)](#)

Attachment: [c274pb40-08.pdf](#)

61. [C-61 Project #C-00273-Winter Haven Senior-Building 6](#)

Attachment: [c273pb6.pdf](#)

62. [C-62 Project #C-00293-Denison Middle-Outdoor Dining, Bus Drop-off Extension, Dumpster Enclosure and Landscaping](#)

Attachment: [c293pb20.pdf](#)

63. [C-63 Project #P-01400-Highlands Grove Elementary-Car Pick-Up/Drop Off Drive Extension](#)

64. [C-64 Project #C-00284-Lake Gibson Senior-Cafeteria Expansion & Remodel](#)

Attachment: [c284pb9.pdf](#)

Facilities & Operations - Project Requests

65. [C-65 Project #P-01395-Ridge Community Senior-Upgrade Gymnasium and Outdoor Courtyard Lighting](#)

- 66. [C-66 Project #P-01396-Jewett Middle Academy-Replace Gymnasium and Stage Wood Floor](#)
- 67. [C-67 Project #P-01398-Hillcrest Elementary-Drainage Modifications](#)
- 68. [C-68 Project #P-01397-Churchwell Elementary-Window Upgrade](#)
- 69. [C-69 Project #P-01399-Donald E. Woods Opportunity Center-Campus Upgrades](#)

Human Resource Services Recommendations

- 70. [C-71 Recommendations for Administrative and Instructional Personnel Actions](#)

Attachment: Administrative and Instructional Recommendations Term Suppt 2-19-13.pdf (Confidential Item)

Attachment: [Administrative and Instructional Recommendations Agenda 2-19-13.pdf](#)

Minutes:

**Approved Personnel Recommendations
are recorded in Supplemental Minutes Book,
74-A-12, Pages 268 - 306.**

- 71. [C-72 Recommendations for Non-Instructional Personnel Actions](#)

Attachment: Non-Instructional Recommendations Term Suppt Docs 2-19-13.pdf (Confidential Item)

Attachment: [Non-Instructional Recommendations Agenda 2-19-13.pdf](#)

Minutes:

**Approved Personnel Recommendations
are recorded in Supplemental Minutes Book,
74-A-12, Pages 268 - 306.**

- 72. [C-73 Recommendations for Temporary Duty Assignments](#)

Attachment: [2-19-13 TDA.pdf](#)

Minutes:

**Approved Personnel Recommendations
are recorded in Supplemental Minutes Book,

Learning – New Textbook Adoption

73. ~~C-74 Elementary Mathematics--Harcourt Go Math!~~

- Attachment: ~~Estimated Cost of K-5 Math Adoption.pdf~~
- Attachment: ~~Survey result for textbook adoption recommendation.pdf~~
- Attachment: ~~Math Adoption Timeline Update.pdf~~
- Attachment: ~~FAMS Update_Yeatts_Sweet.pdf~~
- Attachment: ~~State of the State of Elementary Mathematics for 2013.pdf~~
- Attachment: ~~Elementary Math Adoption Committee.pdf~~
- Attachment: ~~Elementary Mathematics Update_12-4-12_shared at 12-6 Principals' Meeting.pdf~~
- Attachment: ~~Product Description.pdf~~
- Attachment: ~~Survey result for textbook adoption recommendation to Math AIFs and teachers.pdf~~

School Based Operations General Items

74. [C-75 Vehicle Auction Addition for February 2013](#)

Support Services Field Trip Requests

75. ~~C-76 Out-Of-State Field Trips~~

Regular

Business Services General Items

76. [R-77 June 30, 2012 Comprehensive Annual Financial Report \(CAFR\)](#)

Attachment: [Final 2011-12 CAFR w Cover.pdf](#)

Motions:

Recommend acceptance of the June 30, 2012 Comprehensive Annual Financial Report (CAFR). - PASS

Vote Results

Motion: Tim Harris

Second: Dick Mullenax

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

77. [E-78 Business Services Write Offs in the amount of \\$405,988.24](#)

Attachment: [Uncollectible employee accounts receivable.pdf](#)

Motions:	
Motion to approve write offs in the amount of \$405,988.24 as listed in the June 30, 2010 balance in Accounts Receivable Payroll Claims (account number 113008).	- PASS
Vote Results	
Motion: Lori Cunningham	
Second: Hunt Berryman	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Business Services Contracts

78. [R-78 Amendment to Agreement with Action Home Care, Inc., Student Services, Increase of \\$136,000.00 \(New Total \\$281,000.00\)](#)

Attachment: [Contractual Agreement Amendment--ACTION 2013.pdf](#)

Attachment: [School Board Summary-Action Amendment2013.pdf](#)

Attachment: [ACTION STATEMENT OF WORK--2013.pdf](#)

Attachment: [Action Budget Impact Amended--2013.pdf](#)

Motions:	
Recommend approval of an amendment to the agreement with Action Home Care, Inc. for Student Services.	- PASS

Vote Results	
Motion: Kay Fields	
Second: Dick Mullenax	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

79. [R-79 Renewal of Contract with Marsh USA, Inc., Risk Management, \\$180,000.00](#)

Attachment: [The School Board of Polk County 03-17-2013 CSA - one year.pdf](#)

Attachment: [The School Board of Polk County Consumer Addendum to CSA 3 17 13 - one year .pdf](#)

Motions:	
Recommend renewal of brokerage and professional services contract with Marsh USA Inc. for Risk Management.	- PASS
Vote Results	
Motion: Tim Harris	
Second: Hunt Berryman	
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Human Resource Services General Items

80. [R-80 Organizational Chart Change to Move Professional Development to Human Resource Services](#)

Attachment: [Org Chart Change to Move PD to HR 2-19-13 BD.pdf](#)

Motions:

Recommend approval of organizational chart change to move Professional Development to Human Resource Services. - PASS

Vote Results

Motion: Lori Cunningham

Second: Debra Wright

Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

81. [C-70 Proposal for Information Technology Staff Salary Grade 18-21 Bonus](#)

Attachment: [IT Staff SG 18-21 Bonus 2-19-13 BD.pdf](#)

Motions:

Recommend approval of bonuses for Information Technology staff members. - PASS

Vote Results

Motion: Hunt Berryman

Second: Lori Cunningham

Hunt Berryman	- Aye
Lori Cunningham	- Aye
Kay Fields	- Nay
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Debra Wright	- Nay

Motion Minutes:

Mrs. Wright said she represents everyone and does not want to place one department above another. She commented that Mr. Taguri has stated that this bonus will not fix the issues. She will not support the request.

Mrs. Fields also does not feel one group deserves a bonus over another; she will not support the request.

Dr. Stewart stated the money for the bonuses will come from positions within the department that were recently vacated.

Mrs. Cunningham will support the bonuses but agrees that other departments need to be looked at also.

Mr. Berryman also supports the bonuses but would like to see another districtwide salary study.

Human Resource Services Annual Items

82. [R-81 2013-2014 School Calendar](#)

Attachment: [2013-14 Calendar - Board Executive Summary.pdf](#)

Attachment: [2013-2014 Proposed School Calendar.pdf](#)

Motions:

Recommend approval of 2013-2014 School Calendar. - PASS

Vote Results

Motion: Lori Cunningham

Second: Tim Harris

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Debra Wright - Aye

Public Hearing

Superintendent's Report

83. [Superintendent's Report](#)

Minutes:

Dr. Stewart announced a special work session to discuss budget and other personnel issues on February 26, 2013 at 1:00 PM in the Superintendent's Conference Room.

The next regularly scheduled work session will be held Tuesday, March 19, 2013 at 8:30 AM in the Superintendent's Conference Room followed by the School Board Meeting at 1:30 PM held in the Auditorium located at 1915 S. Floral Avenue, Bartow.

The Superintendent announced that the Polk County Sheriff's Department will provide safety training at the March 7, 2013 Principals' Meeting at 8:00 AM held at the Jim Miles Professional Development Center. Special thanks was given to Sheriff Grady Judd and Greg Bondurant, Director of Safe Schools, for their assistance with the development of the security plan.

Attorney's Report

84. [R-83 Boswell & Dunlap Contracts](#)

Attachment: [ASBA AGREEMENT FOR LEGAL SERVICES.pdf](#)

Attachment: [SECOND REVISED AGREEMENT FOR LEGAL SERVICES.pdf](#)

Minutes: Attorney Bridges presented the new contract with Boswell & Dunlap.

Motions:

Approve Boswell & Dunlap's Second Revised Agreement for Legal Services contract and Revised Agreement for Assistant School Board Attorney contract. - PASS

Vote Results

Motion: Lori Cunningham

Second: Kay Fields

Hunt Berryman - Aye

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers	- Aye
Debra Wright	- Aye

Auditor's Report

Board Members' Report

85. [Hunt Berryman, District 1](#)

Minutes: Mr. Berryman continues to visit District 1 schools. He thanked Mrs. Myers, Risk Management Director, for hosting his visit to the Employee Health Clinic in Haines City and the Florida Blue Clinic in Winter Haven. He congratulated all finalists for Teacher of the Year.

86. [Lori Cunningham, District 2](#)

Minutes: Mrs. Cunningham also congratulated the Teacher of the Year and School Related Employee of the Year winners and finalists. She thanked Dr. Stewart for attending the recent Northeast Polk County Regional Chamber of Commerce Meeting.

87. [Hazel Sellers, District 3](#)

Minutes:

Mrs. Sellers congratulated the Teacher of the Year and all finalists. She complimented Officer Watkins, whose mother, Virginia Watkins, was named Teacher of the Year. She attended the LB Brown Festival in honor of Black History Month, noting all the interesting history that happened here in Bartow. She encouraged all Bartow schools to take advantage of the local history and attend the festival.

88. [Dick Mullenax, District 4](#)

Minutes:

Mr. Mullenax also congratulated the Teacher of the Year and School Related Employee of the Year stating he was happy he attended the event. He encourages everyone to keep a positive attitude.

89. [Kay Fields, District 5](#)

Minutes:

Mrs. Fields said she and her husband attended and judged hats at the North Lakeland Rotary Club's Mad Hatter's event. She thanked the Rotary Club who donated \$200 each to the 23 elementary schools who participated.

90. [Debra Wright, District 6](#)

Minutes: Mrs. Wright thanked Superintendent Stewart for his efforts to be visible in the schools. She has spent the last several days in Cambridge training. While attending Strategic Planning Committee meetings, she noticed public appointees were not attending the meetings and expressed concern.

91. [Tim Harris, District 7](#)

Minutes: Mr. Harris thanked staff who presented Crisis Intervention Training on January 30th and 31st. He said this was the first year a Board Liaison was assigned to the Support Services Division. As Board Liaison to that Division, he has met with Mr. Davis and taken a tour of the Bartow facilities. Visits to other Transportation shops around the District are being scheduled.

Public Comments Addressing Items Not on Agenda

92. [SPEAKERS](#)

Minutes:

Mary Jo Jarrett, President of the League of Women Voters, introduced other members in attendance.

Nancy Simmons, also of the League of Women Voters, expressed concern over issues with the Policy Committee. She said it is within current policy for more than one Board Member to attend. She feels citizens don't attend due to the perception that nothing is being accomplished.

Addison Brown expressed concern over criteria in the Superintendent search.

LD Wilcox addressed the Board on various local and national issues.

Larry Milhorn, President of the American Federation of State, County and Municipal

Employees (AFSCME) Union, pleaded with the Board to look carefully at the budget and make every attempt to find funds for raises for his group.

Adjournment

Meeting adjourned at 2:47 PM. Minutes were approved and attested this 19th day of March, 2013.

Hazel Sellers, Board Chair

John A. Stewart, Ed.D., Superintendent